

## PART-TIME FACULTY FELLOW POSITION

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### OFFICE OF FACULTY DEVELOPMENT

The Office of Faculty Development (OFD) is seeking applications and nominations for the position of Faculty Fellow to work with and support **Part-Time Faculty** for the remainder of the 2016-17 academic year and 2017-18 academic year as described in the recently ratified Professional Instructors Organization (PIO) contract. Candidates for this position are WMU part-time faculty who have been employed as a part-time instructor at Western for at least five (5) years, and are looking to develop as leaders on campus while making significant contributions to part-time faculty development. Full-time WMU employees are not eligible.

The fellow will be expected to work collaboratively with the Director and current staff of OFD and various other constituents across campus. The individual chosen for the position will be compensated for this service equivalent to the compensation for teaching a 3-credit hour course each semester or session so appointed. The minimum duration of the appointment is one academic year.

#### **Qualifications and expectations:**

The Part-Time Faculty Fellow will:

- Act as key OFD liaison for all part-time faculty.
- Help to develop and lead programming and services for part-time faculty.
- Attend weekly OFD staff meetings and help coordinate and supervise webpages for part-time faculty on the OFD website.
- Be a member of the OFD Advisory Board and sit on the Advisory Board subcommittee to determine approval and give feedback on Instructional Development Grants received for part-time faculty.
- Work on OFD programs as determined by OFD Director and Associate Director

Complete applications should include a current vita, and a brief letter of interest that clearly addresses the candidate's qualifications and interest for the position, and two names of references with contact information.

Please e-mail all application materials to [Jan.Gabelgoes@wmich.edu](mailto:Jan.Gabelgoes@wmich.edu) by the close of business on April 3, 2017.

Western Michigan University is an equal opportunity/affirmative action employer.